

I. DENOMINATION OF THE EVENT

Venue: Riesenbeck

Date: 04/10/2018 - 07/10/2018

NF: Germany

Indoor:

Outdoor:

EVENT CATEGORIES:

- | | | | | |
|---------------------------------|----------------------------------|---|-----------------------------------|-----------------------------------|
| CSI05* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/> | CSI5* <input type="checkbox"/> | CSIU25-A <input type="checkbox"/> | CSIU25-B <input type="checkbox"/> |
| CSI04* <input type="checkbox"/> | CSI4*-W <input type="checkbox"/> | CSI4* <input type="checkbox"/> | CSIY-A <input type="checkbox"/> | CSIY-B <input type="checkbox"/> |
| CSI03* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/> | CSI3* <input type="checkbox"/> | CSIJ-A <input type="checkbox"/> | CSIJ-B <input type="checkbox"/> |
| CSI02* <input type="checkbox"/> | CSI2*-W <input type="checkbox"/> | CSI2* <input checked="" type="checkbox"/> | CSIch-A <input type="checkbox"/> | CSIch-B <input type="checkbox"/> |
| CSI01* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/> | CSI1* <input type="checkbox"/> | CSIV-A <input type="checkbox"/> | CSIV-B <input type="checkbox"/> |
| CSIOY <input type="checkbox"/> | | CSIL1* <input type="checkbox"/> | CSIAm-A <input type="checkbox"/> | CSIAm-B <input type="checkbox"/> |
| CSIOJ <input type="checkbox"/> | | CSIYH2* <input type="checkbox"/> | CSIP <input type="checkbox"/> | |
| CSIOP <input type="checkbox"/> | | CSIYH1* <input checked="" type="checkbox"/> | | |
| CSIOCh <input type="checkbox"/> | | | | |

Championship

Games

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29 April 2015
- FEI General Regulations, 23rd edition, effective 1 January 2009, updates effective 1 January 2018
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018
- The Jumping Rules and its Annexes, 26th edition, effective 1 January 2018
- CSI Invitation Rules according to Annex V of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2016
<http://inside.fei.org/fei/your-role/organisers/jumping/csi-invitation-rules>
- CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2018
- CSI/CSIO Prize Money requirements 2018
<http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202018.pdf>
- Longines Rankings – Groups Categories 2018
<http://inside.fei.org/system/files/2018%20Final%20Longines%20Rankings%20Groups.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1 January 2015, updates effective 1 January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 07.06.2018, updated on 14.09.2018, 19.09.2018, 20.09.2018

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

TABLE OF CONTENTS

I.	DENOMINATION OF THE EVENT	1
II.	GENERAL CONDITIONS	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	3
IV.	GENERAL INFORMATION	4
1.	ORGANISER	4
2.	ORGANISING COMMITTEE	4
3.	EVENT DIRECTOR	4
4.	STABLE MANAGER.....	4
5.	ANNOUNCER	4
V.	OFFICIALS	5
VI.	INVITATIONS	6
1.	GENERAL.....	6
1.1.	CSI2*/CSIYH1*:	6
VII.	ENTRIES	6
1.	ENTRY DATES AND ENTRY FEES.....	7
2.	OTHER FEES	8
3.	NO-SHOWS/LATE WITHDRAWALS.....	8
VIII.	TIMETABLE.....	9
IX.	COMPETITION DETAIL.....	10
1.	CSI2*/CSIYH1*	10
X.	FACILITIES OFFERED.....	15
1.	ATHLETES.....	15
2.	GROOMS.....	15
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION	16
1.	DRAW	16
2.	COMPETITION ARENA(S)	16
3.	PRACTICE ARENA(S).....	16
4.	STABLES	16
5.	SAFETY CUPS.....	16
6.	TIMING DEVICE	16
7.	SCORING/TIMING PROVIDER	16
8.	PRIZE GIVING CEREMONY	17
9.	ADVERTISING ON ATHLETES AND HORSES.....	17
10.	TICKETING.....	17
11.	BETTING	17
12.	TRANSPORT REIMBURSEMENT HORSES / PONIES	17
13.	WELCOME.....	17
14.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS.....	17
15.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS.....	17
16.	SUSTAINABILITY.....	17
XII.	VETERINARY MATTERS.....	18
1.	CUSTOMS FORMALITIES	18
2.	HEALTH REQUIREMENTS	18
3.	NATIONAL REQUIREMENTS	19
4.	PONIES.....	19
5.	INJURY SURVEILLANCE.....	19
6.	TRANSPORT OF HORSES.....	19
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	20
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS,	

CHAPTER V	21
XIII. HUMAN ANTI-DOPING	21
XIV. ADDITIONAL INFORMATION	22
1. INSURANCES AND NATIONAL REQUIREMENTS.....	22
2. PROTESTS/APPEALS.....	23
3. SCHOOLING DURING COMPETITIONS.....	23
4. STEWARDING.....	23
5. DISPUTES	24
6. MODIFICATION TO SCHEDULE	24
7. ADDITIONAL INFORMATION FROM THE OC.....	24
8. PRIZE MONEY DISTRIBUTION	26
9. MAXIMUM NUMBER OF STARTERS PER COMPETITION	28
10. GLOSSARY	29
XV. ANNEXES.....	30

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Zucht-, Reit- und Fahrverein Riesenbeck e. V.
In cooperation with Riesenbeck International GmbH
Address: Surenburg 20, D-48477 Hörstel
Telephone: +49 (0) 5454 – 90 589 700
Fax: +49 (0) 5454 – 90 589 717
Email: show-office@riesenbeck-international.com
Website: www.riesenbeck-international.com

Contact Details Show Ground:

Address: Surenburg 20, D-48477 Hörstel
Telephone: +49 (0) 5454 – 90 589 700
GPS Coordinates: Latitude: 52.17078, Longitude: 7.35509

Accessibility Details:

Arrival by road: taking motorway A30, exit Hörstel-Riesenbeck or
taking motorway A1, exit Greven
Arrival by train: main station Rheine
Arrival by plane: Airport Münster-Osnabrück (FMO – approx. 15 km)

2. ORGANISING COMMITTEE

Honorary President: ./.
President: Dr. Philipp Freiherr Heereman, Ludger Beerbaum
Show Secretary: Gunda Reimers, Katharina Wieneke
Press Officer: Susanne Strübel

3. EVENT DIRECTOR

Name: Karsten Lütteken
Address: Riesenbeck International GmbH
Surenburg 20, D-48477 Hörstel
Telephone: +49 (0) 5454 – 90 589 700
Fax: +49 (0) 5454 – 90 589 717
Email: luetteken@riesenbeck-international.com

4. STABLE MANAGER

Name: Waltraud Schnellenberg
Mobile: +49 (0) 160 478 2184
Email: stable@riesenbeck-international.com

5. ANNOUNCER

Name: Fabian Pagenhardt
Mobile: +49 (0) 173 615 45 54
Email: Fabian_Pagenhardt@web.de

V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10049003	Eckhard Hilker	GER	3	hilker.eck.architekt@t-online.de +49 (0) 172 5300398
		Ground Jury Member	10051918	Fritz Ibershoff	GER	2	fritz@ibershoff.eu +49 (0) 172 4327993
		Ground Jury Member	10105772	Peter Schmerling	GER	2	Peter.schmerling@t-online.de +49 (0) 171 7436851
2	Foreign Judge	Foreign Judge	10049139	Dr. Otto Knüsel	SUI	3	Otto.Knuesel@gmx.ch +41 793317773
3	Foreign Technical Delegate	Foreign Technical Delegate		./.			
4	Course Designer	Course Designer	10052089	Christian Wiegand	GER	4	c.wiegand@t-online.de
		Assistant Course Designer	10056175	Ralf Stehr	GER	2	ralf.stehr@t-online.de
5	Appeal Committee	Appeal Committee		./.			
6	Chief Steward	Chief Steward	10050801	Reinhard Milchers	GER	2	reinhard.milchers@gmx.de +49 (0) 151 26680750
7	Foreign Steward	Foreign Steward		./.			
8	Assistants Stewards	Assistant Steward	10051920	Ulrich Kohaus	GER	1	kohaus@pv-muenster.de
		Assistant Steward	10093350	Carsten Lenz	GER	1	lenz@westfalenpferde.de
		Assistant Steward	10093356	Melanie Pierzina	GER	1	melanie@pierzina.de
		Assistant Steward	10052995	Wilfried Schormann	GER	1	schormann@t-online.de
9	FEI Veterinary Delegate	FEI Veterinary Delegate	10082292	Dr. Bernadette Unkruer	GER		unkruer@tierklinik-telgte.com +49 (0) 160 8856792
10	Veterinary Service Manager (VSM) (VR Art. 1103) / Treating Veterinarian (VR Art 1105)	Veterinary Service Manager /FEI Permitted Treating Veterinarian	10154637	Knut Lüder von Lützu	GER		knutlv@googlemail.com +49(0)15117604584
11	Medical Doctor	Medical Doctor		Deutsches Rotes Kreuz, Ortsverein Riesenbeck	GER		info@drk-riesenbeck.de
12	Farrier	Farrier		Lisa Hansen	GER		lisa@familyhansen.de +49(0)1708162477
13	NF Delegate	NF Delegate		Eckhard Hilker	GER		

VI. INVITATIONS

1. GENERAL

Horses are not permitted to be changed from one CSI star level to another CSI star level during the same Event.

1.1. CSI2*/CSIYH1*:

NF's invited:	all NFs affiliated to the FEI
Number of athletes invited CSI2*:	max. 80
Number of athletes invited CSIYH1*:	max. 85
Number of home athletes CSI2*:	approx. 50 (acc. to a special handicap agreed upon with NF GER)
Number of home athletes CSIYH1*:	approx. 5 additional athletes for the CSIYH1*
Number of foreign athletes CSI2*/CSIYH1*:	approx. 30
Number of horses per athlete:	CSI2*: 3, 6 years and older CSIYH1*: 1,6 to 7 years old

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

VII. ENTRIES

IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

- | |
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| <ul style="list-style-type: none">• German Athletes have to enter through the German Entry System NeOn!
Entries of German Athletes will then be uploaded into the FEI Online Entry System! |
|--|

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26th edition, effective 1 January 2018.

Deadlines for Entries:

Definite Entries:

FEI Entry System: 18/09/2018
NF GER NeOn: 11/09/2018 (only German Athletes)
Last date for substitutions: 04/10/2018, one hour prior to the horse inspection

Entry fee per horse (VAT excluded):

CSI2*: € 270,00
CSIYH1*: € 170,00
Stabling fee per horse: € 130,00 (VAT excluded)

VAT:

CSI2*: € 18,90 (7 %)
CSIYH1*: € 11,90 (7 %)
Stabling fee per horse: € 24,70 (19 %)

Total fee per horse:

CSI2*: € 443,60
CSIYH1*: € 336,60

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26th Edition effective 1 January 2018, that is copied in Section XIV point 10.

Compulsory fees per horse:

- EADCMP Fee: Included in entry fee
Not included in entry fee
Lower Level Events (CIM) CHF 18 per horse per event
(CSI2*/CSIYH1*)
Higher Level Events CHF 25 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal € 40 per box
- Fee for health/customs-related documents for Horses € 50 per document issued

All aforementioned amounts are including VAT

Total maximum Compulsory fee per horse: € 40,00 + EADCMP fee + € 50,00 for health/customs-related documents if applicable

Compulsory fees per athlete:

- Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event) € 30,00 per parking site
- Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event) € 80,00 per hook-up

OC has to be informed by 18/09/2018 - closing date of entries!

All aforementioned amounts are including VAT

Total maximum Compulsory fee per Athlete: € 110,00

2. OTHER FEES

All other fees must be optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Hay:	€ 10,00 per bale
Straw (flat-fee):	€ 20,00 (Athletes may opt out of this fee only if the OC has been informed by 18/09/2018 - closing date of entries) first bedding free
Shavings:	€ 15,00 per bale
Extra Box / tack box:	€ 150,00 per box

All aforementioned amounts are including VAT

VAT number of the organiser: DE306801037

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged per horse:

CSI2*: 400,00 €; CSIYH1*: 300,00 €

Entry fees of German and foreign athletes are administered by EventClearing. The entry fee plus fee for electricity as well as for additional boxes or tack boxes have to be paid by transfer ahead of the event to the following account:

EventClearing S.à r.l., Massewee 2, L - 6186 Gonderange

IBAN-EUR: LU38 0025 4101 2925 8200

BIC / SWIFT: BILL LULL XXX

Ref.: Riesenbeck, FEI-number of the athlete

Please contact EventClearing for further details: info@eventclearing.lu;

www.eventclearing.lu

Contact person entries:

Name: Katharina Wieneke

Telephone: +49.54 54 - 905 89 700

Email: wieneke@riesenbeck-international.com

VIII. TIMETABLE

Competitions must not start before 08:00 h and must not finish after 23:00 h, unless prior approval is granted by the FEI.

	Day	Date	Time
• Opening of stables	Thursday	04/10/2018	8.00 a.m.
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	04/10/2018	03.00 – 06.00 p.m.
• Horse Re-Inspection	Friday	05/10/2018	08.00 a.m.

Competitions CSI2*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters close	the previous evening of the respective competition		07.00 p.m.	//////////	//////////
• Competition No. 1 – penalties/time	Friday	05/10/2018	09.00 a.m.	238.2.1	1000 €
• Competition No. 2 – penalties/time	Saturday	06/10/2018	10.30 a.m.	238.2.1	1000 €
• Competition No. 3 – two phases	Sunday	07/10/2018	09.00 a.m.	274.5.3	1000 €
• Competition No. 4 – two phases	Friday	05/10/2018	03.00 p.m.	274.5.3	2000 €
• Competition No. 5 – with jump-off	Saturday	06/10/2018	08.00 p.m.	238.2.2	25000 €
• Competition No. 6 – penalties/time	Friday	05/10/2018	08.00 p.m.	238.2.1	2500 €
• Competition No. 7 – two phases	Saturday	06/10/2018	03.00 p.m.	274.5.6	4000 €
• Competition No. 8 – with jump-off	Sunday	07/10/2018	01.30 p.m.	238.2.2	30000 €
• Total Prize Money					66 500 €
• Prizes in Kind					./.

Competitions CSIYH1*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters close	the previous evening of the respective competition		07.00 p.m.	//////////	//////////
• Competition No. 9 – penalties/time	Friday	05/10/2018	12.00 noon	238.2.1	1000 €
• Competition No. 10 – penalties/time	Saturday	06/10/2018	01.30 p.m.	238.2.1	1000 €
• Competition No. 11 – two phases	Sunday	07/10/2018	11.30 a.m.	274.5.3	3000 €
• Total Prize Money					5000 €
• Prizes in Kind					./.

• Overall Prize Money	71 500 €
• Overall Prizes in Kind	./.

Applicable government tax to be deducted from Prize Money (see XIV.8).

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award – ./.
Best foreign athlete – ./.
Best home athlete – ./.
Team awards – ./.

PRIZE – CLASSIFICATION: ./.

IX. COMPETITION DETAIL

1. CSI2*/CSIYH1*

CSI2*: Each horse may be started twice per day.

CSIYH1*: Each horse may be started once per day.

FIRST DAY – FRIDAY

DATE: 05/10/2018

COMPETITION No 1 / CSI2*

Time: 09.00 a.m.

**Jumping Competition acc. to Penalties and Time - international
Opening competition – Small Tour**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m / Min.
Height of obstacles: 1,30 m
Number of horses per athlete: 2
Number of starters: if more than 100 take part then please refer to Section XIV point 9
Total prize money: € 1.000
Chart to be used: 1 (25% to the winner)
2 (33% to the winner)
Prize money amount for each athlete placed 13th and beyond: € 10

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COMPETITION No 9 / CSIYH1*

Time: 12.00 noon

**Jumping Competition acc. to Penalties and Time - international
Youngster Tour**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m / Min.
Height of obstacles: 6 years old: 1,30 m/7 years old: 1,35 m
Number of horses per athlete: 1, 6 to 7 years old
Number of starters: 85
Total prize money: € 1.000
Chart to be used: 1 (25% to the winner)
2 (33% to the winner)
Prize money amount for each athlete placed 13th and beyond: € 10

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COMPETITION No 4 / CSI2*

Time: 03.00 p.m.

**Jumping Competition in Two Phases – international
Medium Tour**

Table: A acc. to Art. 274.5.3 (both phases against the clock)
Speed: 350 m / Min.

Height of obstacles: 1,40 m

Number of horses per athlete: 1

Number of starters: 80

Total prize money: € 2.000

Chart to be used: 1 (25% to the winner)
2 (33% to the winner)

Prize money amount for each athlete placed 13th and beyond: € 10

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COMPETITION No 6 / CSI2*

Time: 08.00 p.m.

**Jumping Competition acc. to Penalties and Time - international
Large Tour**

1st Qualifier for comp. no 8 - Grand Prix

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without
jump-off)

Speed: 350 m / Min.

Height of obstacles: 1,40 m

Number of horses per athlete: 1

Number of starters: 80

Total prize money: € 2.500

Chart to be used: 1 (25% to the winner)
2 (33% to the winner)

Prize money amount for each athlete placed 13th and beyond: € 10

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SECOND DAY – SATURDAY

DATE: 06/10/2018

COMPETITION No 2 / CSI2*

Time: 10.30 a.m.

**Jumping Competition acc. to Penalties and Time - international
Small Tour**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without
jump-off)

Speed: 350 m / Min.

Height of obstacles: 1,35 m

Number of horses per athlete: 1

Number of starters: 80

Total prize money: € 1.000

Chart to be used: 1 (25% to the winner)
2 (33% to the winner)

Prize money amount for each athlete placed 13th and beyond: € 10

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COMPETITION No 10 / CSIYH1*

Time: 01.30 p.m.

**Jumping Competition acc. to Penalties and Time - international
Youngster Tour**

Table: A acc. to Art. 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m / Min.
Height of obstacles: 6 years old: 1,30 m/7 years old: 1,35 m
Number of horses per athlete: 1, 6 to 7 years old
Number of starters: 85
Total prize money: € 1.000
Chart to be used: 1 (25% to the winner)
2 (33% to the winner)
Prize money amount for each athlete placed 13th and beyond: € 10

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COMPETITION No 7 / CSI2*

Time: 03.00 p.m.

**Jumping Competition in Two Phases - international
Large Tour
2nd Qualifier for comp. no 8 - Grand Prix**

Table: A acc. to Art. 274.5.6 (1st phase not against the clock, 2nd phase against the clock. All athletes to forward to the 2nd phase. Athletes will be placed acc. to aggregate penalties from both phases and the time of the 2nd phase)
Speed: 350 m / Min.
Height of obstacles: 1,45 m
Number of horses per athlete: 1
Number of starters: if more than 100 take part then please refer to Section XIV point 9
Total prize money: € 4.000
Chart to be used: 1 (25% to the winner)
2 (33% to the winner)
Prize money amount for each athlete placed 13th and beyond: € 20

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COMPETITION No 5 / CSI2*

Time: 08.00 p.m.

**Jumping Competition with jump-off – international
Medium Tour**

Counting for the Longines Rankings group D

Table: A acc. to Art. 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1st place)
Speed: 350 m / Min.
Height of obstacles: 1,45 m
Number of horses per athlete: 1
Number of starters: 80
Total prize money: € 25.000
Chart to be used: 1 (25% to the winner)
2 (33% to the winner)
Prize money amount for each athlete placed 13th and beyond: € 125

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THIRD DAY – SATURDAY

DATE: 07/10/2018

COMPETITION No 3 / CSI2*

Time: 09.00 a.m.

**Jumping Competition in Two Phases Time - international
Small Tour**

Table: A acc. to Art. 274.5.3 (both phases against the clock)
Speed: 350 m / Min.
Height of obstacles: 1,40 m
Number of horses per athlete: 1
Number of starters: 80
Total prize money: € 1.000
Chart to be used: 1 (25% to the winner)
2 (33% to the winner)
Prize money amount for each athlete placed 13th and beyond: € 10
* * * * *

COMPETITION No 11 / CSIYH1*

Time: 11.30 a.m.

**Jumping Competition in Two Phases - international
Youngster Tour**

Table: A acc. to Art. 274.5.3 (both phases against the clock)
Speed: 350 m / Min.
Height of obstacles: 6 years old: 1,30 m/7 years old: 1,35 m
Number of horses per athlete: 1, 6 to 7 years old
Number of starters: 85
Total prize money: € 3.000
Chart to be used: 1 (25% to the winner)
2 (33% to the winner)
Prize money amount for each athlete placed 13th and beyond: € 15
* * * * *

COMPETITION No 8 / CSI2*

Time: 01.30 p.m.

**Jumping Competition with Jump-Off - international
GRAND PRIX of Riesenbeck
Counts for the Longines Ranking Group D**

Admitted athletes:

- The winner of the Grand Prix of Riesenbeck in autumn of the previous year
- The winner of the last German Championships (seniors)
- The individual Jumping medal winners of the last Olympic and Pan-American Games
- The individual Jumping medal winners of the last World and Continental Championships
- The winner of the last FEI World Cup™ Jumping Final.
- up to a total number of 50 the best athletes from competition 7 and 8 (plus those ex aequo on the 50th place) acc. to the following point system:
1st place comp. 7 and 8: number of starters in comp. 7 plus 1 point

2nd place comp. 7 and 8: number of starters in comp. 7 less 1 point
3rd place comp. 7 and 8: number of starters in comp. 7 less 2 points and so on
If an athlete withdraws the next best athlete moves up.
Admitted horses Grand Prix: Athletes may start a horse of their own choice that must have completed the initial round of at least one CSI2* competition of this event (see FEI RG Art. 261.4.4)
Table: A acc. to Art. 238.2.2 (acc. to penalties and time with one jump-off in case of equality of penalties for the 1st place)
Speed: 375 m / Min.
Height of obstacles: 1st round: 1,45 m, jump-off: 1,50 m
Number of horses per athlete: 1
Number of starters: 50 (plus those ex aequo on the 50th place)
Total prize money: € 30.000 (Longines Rankings Group D)
Chart to be used: 1 (25% to the winner)
2 (33% to the winner)
Prize money amount for each athlete placed 13th and beyond: € 150

* * * * *

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel reservations can be made through Münsterland e.V.
Tel +49 (0)2571 94 93 00, Fax +49(0)2571 94 93 94
E-Mail: info@muensterland.com
Website: <http://www.muensterland-tourismus.de/>

Accommodation of Athletes will be on their own account. Reservation has to be done by the athletes themselves. The organizer does not book any rooms. Settlement will also be done directly with the hotel.

Meals

During the event meals will be available on the show grounds at the Athlete's own account.

2. GROOMS

Accommodation

Accommodation has to be organised by the athletes themselves. Sites for Caravans or similar have to be ordered when handing in the entries.

Meals

Meals will be offered free of charge for all grooms from 04/10/2018 to 07/10/2018.

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

List of Draws:

Starting order by draw acc. to Art. 252 provided it is not stated otherwise in the competitions.

Time, date and location:

The draw will take place in the show office approx. 15 minutes after closing time of declaration of the respective competition.

2. COMPETITION ARENA(S)

Dimensions: 40 x 80 m (indoor)

Type of Footing: sand

3. PRACTICE ARENA(S)

Dimensions: 25 x 65 m (indoor)

Type of Footing: sand

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

4. STABLES

Size of boxes 3 m x 3 m +20% 3m x 4m

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 04/10/2018 to 07/10/2018. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used.

5. SAFETY CUPS

Name of Manufacturer: CARO Cardinali & Rothenberger GmbH,
Liebermannstr. 18, 32257 Bünde

6. TIMING DEVICE

Name of Manufacturer: IC Control

Model: Timer: ATU-X / Photocells: P1 – R /
Wireless transmitters: ATU – X/P1-R

FEI Report number: Timer: 22100054A / Photcells: 22100055B
Wirelesse transmitters: 22100056C

7. SCORING/TIMING PROVIDER

Name of the company: Media Stables – Sebastian Golubski GmbH

Name contact person: +49 (0) 16098440192

Contact email: _____sg@sg-it.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6.

9. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

10. TICKETING

Are you selling tickets for spectators to attend your event: Yes No

Name of your ticketing provider: Riesenbeck International GmbH

Web address to buy ticket: www.riesenbeck-international.com

11. BETTING

Betting will be authorised by the Organiser: Yes No

12. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by the Athlete.

13. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

There is no shuttle service available.

15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Art. 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

16. SUSTAINABILITY

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:"

<http://inside.fei.org/fei/your-role/organisers/handbook>.

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Johannsmann Transport-Service GmbH, Internationale Pferdetransporte
Address: Hagenort 6, D-33803 Steinhagen
Telephone: +49 (0) 5204-890111
Fax: +49 (0) 5204-890222
Email: info@johannsmann-pferdetransporte.de
Opening hours: will be published in the show office

Customs and veterinary fees will not be taken over.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: ./.
Quarantine period: ./.
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see (https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):
www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):
www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf
- German Animal Health Act (Tiergesundheitsgesetz):
www.gesetze-im-internet.de/tiergesg/TierGesG.pdf
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)
www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)
www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf
- etc.

4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER V

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2. ATHLETES AND OWNERS

1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2. Additional Liability Information

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

4. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of the host NF delegate and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

7. ADDITIONAL INFORMATION FROM THE OC

7.1 GERMAN SHOW RULES

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

7.2 TIMETABLE

The times stated under "VIII. TIMETABLE" are subject to alterations.

7.3 FEI-PASSPORTS

Horses entered in CIMs (CSI1*/CSI2*/CSIJ A+B/CSIY A+B/CSIch A+B/CSIU25 A+B/CSIV A+B/CSIAm A+B) as well as in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

7.4 GERMAN ANIMAL WELFARE ACT

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

7.5 ALCOHOLISM

The OC reserves the right to exclude athletes who are obviously under the influence of alcohol.

7.6 DOGS

Dogs are not allowed in the riding halls and have to be kept on the leash on the whole show grounds (including stable area).

Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games	As of 18 th year As of 16 th year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 9 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o.
CSI2* Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIO-P/CH-P	As of 12 th year to end 16 th year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year As of 14 th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45 th year	Min. 6 y.o.
CSIAm	As of 12 th year for CSIAm-B As of 14 th year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
CSIYH	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 th year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

8. PRIZE MONEY DISTRIBUTION

Standardised prize money distribution

Chart 1: Prize money distribution with 25% of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000.-	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3		15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8		3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12		n/a	2.5	1000.-	2.5
total	40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p>5 athletes: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>					

Chart 2: Prize money distribution with 33% of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
total	40'000	100	40'000	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p>5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>					

updated 17 October 2011

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Distribution of Prizes and Indemnities

After having deducted possible outstandings from the prize-money and/or reimbursements (e. g. transport charges, travelling expenses), the remaining amount will be transferred after the event to the account registered with app.eventclearing.lu. Athletes are kindly requested to register themselves after closing date of entries, after having received an email from Event Clearing!

All prizes in kind rewarded instead of prize money will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. As a rule the following income tax will be due, taking into account the prize money or prizes in kind rewarded instead of prize money per day: no taxes up to 250 EUR, 15 % exceeding 250 EUR; plus solidarity fee (at present 5,5 % on the amount of the tax deduction). Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th)

9. MAXIMUM NUMBER OF STARTERS PER COMPETITION

***Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: 133% of the original Competition prize money must be provided;
- 111 to 120 declared starters: 166% of the original Competition prize money must be provided;

If more than 120 starters are declared, the OC must split the Competition and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

or

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 240 declared starters, the OC must split the Competition into as many groups as and apply the same percentages of additional prize money as indicated above.

10. GLOSSARY

***Glossary FEI Jumping Rules:**

Fees:

- **Compulsory Fee:** Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by all Athletes taking part in the Event. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
 - NF fee if applicable
 - NF medication control programme fee if applicable
 - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
 - Fee for health/customs-related documents for Horses if applicable
 - Fee for manure disposal (maximum € 40 per horse per Event)
 - Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event)
 - Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event)
- **Discretionary Fee:** Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
 - VIP or premium parking
 - VIP table
 - Extra box for tack or for non-competing Horse
 - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
 - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- **Entry Fee:** The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
 - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
 - Use of all facilities at the Event (no infrastructure fees may be charged)
 - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
 - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10165961
Name*: Wieneke
First Name*: Katharina
E-Mail*: wieneke@riesenbeck-international.com
Access Rights*: Admin² Consult³
Events⁴: CSI2*, CSIYH1*

FEI ID¹: 10119988
Name*: Gunda
First Name*: Reimers
E-Mail*: reimers@riesenbeck-international.com
Access Rights*: Admin² Consult³
Events⁴: CSI2*,CSIYH1*

FEI ID¹:
Name*:
First Name*:
E-Mail*:
Access Rights*: Admin² Consult³
Events⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* **Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST